

# POST-SECONDARY PROGRAM

Student Orientation for Part-time Students

# WELCOME

- Welcome new students, our PSP team is looking forward to working with you as you pursue your educational goals.
- **“If you really want it, you will achieve it!”**
- This orientation will cover the most important aspects related to support services and vital information as a sponsored student of OCN/OES.

# PART-TIME STUDENTS

- Application Deadlines for Continued Sponsorship
- There are 2 deadlines in which part-time students need to be aware of, they are:
  - **April 1<sup>st</sup>** – for Spring/Summer terms (any courses between May and August) – continuing form must include Fall term marks. You will not have your final marks for the winter term; therefore, approval will be based on your monthly updates and/or contact with your Counsellor. If you are doing well, you will be conditionally approved, awaiting Winter term marks.
  - **June 30<sup>th</sup>** - for Fall/Winter terms (September to April) – continuing form must include your unofficial marks for the previous Fall/Winter terms and an updated bank deposit slip.
  - Students with different start dates and different term dates will abide by the above until further notice.

# CRIMINAL RECORDS/CHILD ABUSE CHECKS

- Although some educational institutions do not require the above for programs when accepting students, OES does.
- OES has taken the proactive approach to ensure programs that lead to working in occupations having trust or custodial relationships with other people, will be required to fulfill these checks for their chosen careers. Examples, include nursing, social work, teaching, law enforcement, child care, dentistry, counselling, etc.
- Checks are required at the beginning of each new year in program., if applicable.

# STUDENT RESPONSIBILITIES

- Meet GPA of 2.0 or 2.5 for each term.
- Abide by the signed declaration of application – attendance, monthly updates, regular contact with Counsellor, etc.
- Mandatory student advising for registration of courses.
- Workshops – highly recommended, not mandatory (Writing Styles, Cree Lessons, etc.)
- Monthly Updates – “how are you doing in this course” – 2 or 3 sentences, plus any marks received on assignments, tests, etc.
- Register for required number of courses per term, based on student status



# CIRCUMSTANCES AFFECTING SPONSORSHIP

- Students with low marks and/or did not pass a course can appeal to the university/college – sponsorship will be suspended awaiting outcome.
- Probation may be granted for one term dependent on circumstances.
- Students who withdraw from program must provide documentation and will be eligible to apply for sponsorship after 2 years.
- Students must consult and receive approval prior to withdrawing from any course(s).
- Students who quit and do not inform OES will be eligible to apply after 2 years
- Students with exceptionalities may require a lower course load, on occasion, but must still meet GPA requirements for continuance.
- Change of program is allowed after one calendar year, student has to be in good standing.
- Students can defer sponsorship for one year, due to extenuating circumstances.

# ASSISTANCE FOR PT STUDENTS

- Tuition, maximum 3250 for academic year or 8 months
- Required Textbooks/supplies (ie. Calculator, steel toe boots, etc.)
- Child Care Subsidy – 50/month
- Tutoring – as required
- Reimbursement of Scholarships (based on academic performance), students who receive a scholarship and it is credited toward the student's tuition, the scholarship can be accessed from the school after OES makes payment.
- Clothing allowances – 200 for all placements
- Emergency Travel – compassionate or bereavement, .48/km

# ASSISTANCE CONTINUED

- Cell Phone Subsidy – 30/month (need phone bill at beginning of each term)
- School supplies – 25 - start of program and beginning of subsequent years
- Research Material – 500 per term (Master/Doctorate)
- Binding Fees – 500 (Master/Doctorate)
- Regalia Gown – 1500 (Doctorate) upon graduation
- Master/Doctorate students will receive 1,000 per term, after 4 years of allowances, until the completion of their program.
- Part-time to Full-time – apply according to deadlines

# LENGTH OF SPONSORSHIP

- PT students are provided with a maximum of 10 years for completion of program.
- Additional Sponsorship after Completion of Program – after graduation, student is eligible for re-applying for sponsorship after 2 years or apply for continued sponsorship into a laddering program.
- Re-registration of Course for Higher Grade – student must pay their own tuition and is not part of OES's required course limit for the term.
- Courses not required for program will not be funded and not be considered as part of the course limit requirements.

# INCENTIVES

- Part-time Scholarships are available for all students, including non-sponsored, for student achievement of 2.5 and higher.
- Graduation Bursaries – based on overall cumulative GPA of program and based on Levels of Education.
- Graduation Costs – 300 toward grad pictures, grad gowns, grad caps, etc.
- Graduations/Convocations – attendance of OES (board member, SSC committee member, Counsellor
- Graduation Supper/Gifts – 300 graduation supper and graduation gift

# APPEAL PROCESS

- Must be submitted 2 weeks following decision regarding discontinuance of sponsorship.
- Students are allowed 2 appeals within their existing program of studies.
- There are no appeals based on budget restrictions, specifically from new applicants not approved due to budget restraints/priority listing.
- Appeal process:
  - Appeal must be in writing (1 page in length) to the Sponsored Student Committee;
  - Provide any supporting documents;
  - Confirmation of Appeal should be in writing;
  - Executive Assistant will arrange appeal hearing;
  - Decision of the appeal will be made by the committee and decision is final.

# REVISIONS TO HANDBOOK

- Revisions to the Sponsored Student Handbook will be completed on a “as needed” basis or once per year.
- Process includes recommendations from Sponsored Student Committee, to the Finance Committee, and final approval at the Board level.
- Students are welcome to provide recommendations for student success.
- Once approved, the handbook will be uploaded to our OES website.

# FACEBOOK

- “Opaskwayak Sponsored-Students”
- PSP has a facebook page where all notices, reminders, information, congratulations for graduates, or students who have achieved recognition or accolades, etc. and posts are made regularly, including any scholarship or bursary information.
- It is also a place to support each other, “like” for any achievements, general questions, etc.
- All staff are members of the facebook page; however, they still require requests by email. My students, Marlene, can send inboxes for any student requests, pics, etc.



# OCN ELDERS – 7 SACRED TEACHINGS

- Wolf – mayikan - humility
- Robin – pipicew - truth
- Goose – niska - honesty
- Deer – apisimosos - respect
- Bear – muskwa - courage
- Beaver – amisk - wisdom
- Eagle – mikisew - love

# WEBSITE

- [www.opased.com](http://www.opased.com)
- Go to “POST-SECONDARY” then  
“FORMS/DOCUMENTS”
- Sponsored Student Handbook
- Post-Secondary forms (continuing, monthly updates,  
change of demographics, graduation request forms,  
etc.)

# GROW OUR OWN SPECIALISTS

- OCN is in desperate need of physiotherapists (Physical Therapists), Speech/Language Pathologists, School Psychologists, and Occupational Therapists).
- OCN has a growing number of children/students who have been assessed as needing specialized services. Many children are not being provided with adequate services to allow for enhanced learning tools/knowledge to ensure successful learning outcomes for their future.
- OES is offering enhanced student supports to promote these programs.
- Enhanced supports include double student allowances for maximum of 2 terms to meet the pre-requisites required for the program. Once admitted, double allowances will continue for duration of program, including 1100/mth rent while taking program in the city, plus all regular supports.

# STUDY CENTERS

- Study Centers – For local students, OES offers 2 study centers for safe and quiet environment conducive for studying and/or on-line classes.
- OCN Youth Center (used to be Martha Constant Parish Hall), and Big Eddy Youth Center – 9 to 9 daily and Friday 9 to 4.
- Amenities include: laptops, cubicles, paper, pens, printers, wifi (high), snacks, door prizes, and a safe clean environment (masks, sanitizers, regular cleaning)

# COVID FINANCIAL ASSISTANCE

- Laptop
- Printer Subsidy - \$200 max (one time only)
- Wifi Subsidy - \$30 per month (one bill at the beginning of each term)
- Black Ink Subsidy - \$30 per month (receipt required)
- Colour Ink Subsidy - \$30 per month (receipt required)
- Extra Child Care - \$50 PT and \$100 FT (one bill at the beginning of each term)
- Paper (white/colour) - \$20 per month
- \$50/month (end of month) – hand sanitizers and masks
- \$50 maximum for the following:
  - \* Head phones, airbuds
  - \* Camera for laptop or desk top
  - \* microphone

# STAFF

- Marlene G. Head, Post-Secondary Supervisor/Counsellor, responsible for all students in MB and Alberta, British Columbia, and Eastern Provinces
- Sophie Pitre, Post-Secondary Counsellor, responsible for all UCN students including E&T UCN trade students.
- Ron Fidler, Post-Secondary Counsellor, responsible for Saskatchewan students, E&T trades students other than UCN, and all E&T apprentice students.
- Jody Brightnose-Cowley, Study Center Coordinator, responsible for 2 study centers located in Big Eddy and OCN Townsite.
- Aric Bignell, Study Center Assistant, for study centers.

# THANK YOU

- Tapwe kihci
- Questions, Comments
- On behalf of the PSP team, thank you, and please ensure you contact your Counsellor for all your student needs.